

BIS Group A, B, C Various Post Online Form 2020

(Bureau Of Standards BIS Delhi Various Post Recruitment 2020)

(Total: 171 Post)

Important Dates:

Application Start: 05 September 2020
Closing Date: 26 September 2020 (upto 6 Pm Only)
Closing Date Fees Submit: 26 September 2020 (upto 6 Pm Only)
Admit Card Date: 20 October 2020 [Tentative]
Exam Date: 08 November 2020 [Tentative]

Application Fees:

(For Group A)- General / OBC / EWS: Rs.800/-
(For Group B, C)- General / OBC / EWS: Rs.500/-
SC / ST / PH: Rs. 0/- (No Fees)
All Category Female: Rs.0/- (No Fees)
Payment Should Be Made Online Only, Through Credit/ Debit Card/ Net Banking Mode Only

Age Limit:

(Age Calculate - 26 September 2020)
(Age Relaxation will be provided as per Govt. Rules)

Vacancy Details:

Post Name	Maximum Age	Posts	Educational Qualification
Assistant Director (Administration & Finance) [01- Legal & 01 Finance]	35 Years	02	<ul style="list-style-type: none">For Assistant Director (Administration) for Legali) Degree in law from a recognized university/ Bachelor of law; and(ii) Three years' experience in the relevant field in Central/ State/ Union Territory Government or Statutory/ Autonomous Body/ Public Sector Undertaking/ reputed Government agency.For Assistant Director (Finance)(i) Chartered Accountant/ Cost and Works Accountant/ Subordinate Accounts Service Accountant/ Master of Business Administration (with finance specialization) from a recognized university/ All India Council for Technical Education approved Institution; and(ii) Three years experience in the relevant in Central/ State/ Union Territory Government or Statutory/ Autonomous Body/ Public Sector Undertaking/ reputed Government agency.
Assistant Director (Marketing & Consumer Affairs)	35 Years	01	<ul style="list-style-type: none">i) Masters of Business Administration (Marketing) or Master's Degree or Post Graduate Diploma in Mass Communication Or Master's Degree or Post Graduate Diploma in Social Work from a recognized University/Institution; and(ii) Five years' experience in the field of Marketing / Mass Communication / Social

			Work in Central Government/ State Government/ Union Territory Government/ Statutory/ Autonomous Body/ Public Sector Undertaking/ reputed Government agency.
Assistant Director (Library)	35 Years	01	<ul style="list-style-type: none"> (i) Master's Degree (Post Graduate Degree) in Library Science or Library and Information Science from a recognized University or Institution or Post Graduate Diploma in Library Science or Library and Information Science from a recognized University or Institution; and (ii) At least five years' experience in a library under Central Government/ State Government/ Autonomous Body/ Public Sector Undertaking/ recognized University/Institute. <p>Desirable: Diploma in Computer Applications.</p>
Assistant Section Officer	30 Years	17	<ul style="list-style-type: none"> (i) Bachelor's Degree from a recognized University or equivalent; and (ii) Computer Proficiency Test: The candidate should be proficient at least upto Level-6 of National Skill Qualification Framework. The test shall be qualifying in nature; and (iii) Qualifying Skill Test in Computer Proficiency
Personal Assistant	30 Years	16	<ul style="list-style-type: none"> (a) Degree from a recognized University; (b) Computer Proficiency Test: The candidate should be proficient at least upto Level-6 of National Skill Qualification Framework. The test shall be qualifying in nature; and (c) Shorthand test in English or Hindi comprising dictation test at hundred words per minute for seven minutes which the candidates shall be required to transcribe in forty five minutes (English dictation) and in sixty minutes (Hindi dictation) and knowledge of computer. Fore More Details Download Advertisement
Junior Translator (Hindi)	27 Years	01	<ul style="list-style-type: none"> (i) Master's Degree/Post Graduate Degree of a recognized University in Hindi with English as a subject at the Degree level; Or Master's Degree/Post Graduate Degree of a recognized University in English with Hindi as a subject at the Degree level; (ii) Diploma or Certificate course in translation from Hindi to English and vice versa; or Two years' experience of terminological work in Hindi or translation work from English to Hindi or vice-versa preferably of technical or scientific literature Fore More Details Download Advertisement
Library Assistant	27 Years	01	<ul style="list-style-type: none"> Graduate with recognized Diploma in Library Science with three years' experience.
Stenographer	27 Years	17	<ul style="list-style-type: none"> (i) Bachelor's Degree from a recognized University; (ii) Computer Proficiency Test: The candidate should be proficient at least upto Level-5 of National Skill Qualification Framework. The test shall be qualifying in nature; and (iii) Shorthand Test: English/Hindi Shorthand test at the speed of eighty words per minute which the candidates shall have to transcribe on Computer in fifty or sixty five minutes, respectively. For More Details Download Advertisement
Senior Secretariat Assistant	27 Years	79	<ul style="list-style-type: none"> (i) Bachelor's Degree from a recognized University; and (ii) Qualifying Skill Test in Computer Proficiency consisting of: <ul style="list-style-type: none"> (a) Word Processing Test - 2000 Key Depressions in fifteen minutes; (b) Test in Spread Sheets on Microsoft Excel - fifteen minutes; and (c) Test in Power Point (Microsoft Power Point) – fifteen Minutes
Junior Secretariat Assistant	27 Years	36	<ul style="list-style-type: none"> (i) Bachelor's Degree from a recognized University; (ii) Computer Proficiency Test: The candidate should be proficient at least upto Level-5 of National Skill Qualification Framework. The test shall be qualifying in nature; and (iii) Typing Speed Test: A typing speed of thirty five words per minute in English or thirty words per minute in Hindi on computer (thirty five words per minute and thirty words per minute correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word). (Time allowed - ten minutes)