



CENTRAL RESERVE POLICE FORCE

ADVERTISEMENT FOR RECRUITMENT OF

ASI (STENO) AND HEAD CONSTABLE (MINISTERIAL)-2022

Help line No.011-26160255 Opening Date: 04/01/2023 Closing Date : 25/01/2023

Central Reserve Police Force is conducting recruitment for the post of ASI(Steno) and Head Constable (Ministerial). Applications are invited from Male/Female Candidates who are ordinarily residents of India . Candidates can apply for only one post (multiple applications for more than one post will liable to be rejected) online through website <http://www.crpfindia.com> and www.crpfnic.in. (Through link as Recruitment > View all > Ministerial Staff 'Apply').

2. VACANCIES NOTIFIED FOR MALE/FEMALE CANDIDATES:-

Post	UR	EWS	OBC	SC	ST	Total
ASSISTANT SUB INSPECTOR (STENO)	58	14	39	21	11	143
HEAD CONSTABLE (MINISTERIAL)	532	132	355	197	99	1315

Note: The numbers of Vacancies given above are tentative and may increase or decrease at any time/stage of recruitment process, due to administrative reasons.

2. Pay Scale : The post carries following pay level (as per 7th CPC).

POST	PAY LEVEL	PAY MATRIX
Assistant Sub Inspector (Steno)	05	29200-92300
Head Constable (Ministerial)	04	25500-81100

3. Age limit :- Age limit of candidates should be from 18 to 25 years as on closing date of receipt of application i.e. **25/01/2023** i.e. candidate should not born before **26/01/1998** or after **25/01/2005**.

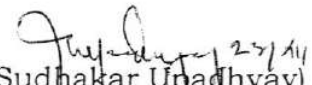
Note :- There will be relaxation in age for SC/ST/OBC, Ex Servicemen and other categories of persons in accordance with the Government orders.

4. Education Qualification :- Candidates must have passed Intermediate (10+2) or equivalent Exam from a board or university recognized by Central or State Government..

5. How to apply :

The application must be submitted through online mode. Candidates can submit their application through website <http://www.crpfindia.com> and www.crpfnic.in (Through link as Recruitment >View all > Ministerial staff 'Apply'). Registration will be started wef. **04/01/2023**.

Note :- Detail notification will be available in crpf website i.e. <http://www.crpfnic.in> (Through link as Recruitment >View all > Ministerial staff 'Apply').


(Sudhakar Upadhyay)
IG (Estt.) Dte.

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**Directorate General, Central Reserve Police Force,
East Block-7, Level-4, Sector-1, R.K. Puram, New Delhi, Pin-110066**
(Ministry of Home Affairs, Govt. of India)

HELP LINE NO.011-26160255 Website - www.crpff.gov.in

Advertisement Notice
Recruitment for the post of ASI (STENO) AND HEAD CONSTABLE (MINISTERIAL)-
2022 in CRPF

Start Date of Submission of online applications	04/01/2023
Last date and time for receipt of online applications& Online Fee Payment	25/01/2023
Release of Admit Card for Computer Based Test	15/02/2023
Schedule of Computer Based Test (Tentative)	22-28 Feb 2023

*"GOVERNMENT STRIVES TO HAVE A WORKFORCE WHICH REFLECTS GENDER BALANCE
AND WOMEN CANDIDATES ARE ENCOURAGED TO APPLY"*

The Central Reserve Police Force will conduct an open competitive Test for recruitment of Indian citizens to the post of Assistant Sub Inspector (Steno) and Head Constable (Ministerial) as per the Recruitment Rules/Scheme formulated by the Ministry of Home Affairs (MHA).

2. The recruitment process will consist of Computer BasedTest, Skill Test, Physical Standard Test(PST), Documents verification and Medical Test. The salient features of the recruitment are as under:

- 2.1 Applications will be accepted through **ONLINE** mode only. Hence, candidates are required to apply only online. No other mode for submission of application is allowed.
- 2.2 Computer BasedTest will be conducted only in English and Hindi.
- 2.3 Skill Test will be conducted in English and Hindi only.
- 2.4 Skill Test/ Physical Standard Test(PST)/Documents Verification (DV)/Detailed Medical Test(DME)/Review Medical Test(RME) will be scheduled after conduct of Computer BasedTest.
- 2.5 Vacancies will be filled on All India Basis.
- 2.6 Collection of required eligibility certificates/documents from the candidate and their verification will be carried out at the time of DV.
- 2.7 Final result will be declared by the CRPF based on the performance of candidates in the CBT subject to their qualifying the Skill Test, PST,DV, Medical Examination and other conditions stipulated in the Recruitment Notice.
- 2.8 Admit Card for any stage of Test will not be sent by Post. Facility for download of Admit Cards will be provided at the websites of CRPF i.e., <http://WWW.crpff.gov.in>. Candidates are advised to regularly visit the websites of CRPF for updates of Test process and download of Admit Cards for each stage of Test.
- 2.9 Each stage of Test, every candidate should ensure to bring two colour copy of Admit Card. Each Candidate should handover one colour copy of Admit Card to the Invigilator at the time of Test.

3. **Pay Scale:** The post carries following pay level (as per 7th CPC).

POST	PAY LEVEL	PAY MATRIX
Assistant Sub Inspector (Steno)	05	29200-92300
Head Constable (Ministerial)	04	25500-81100

The post will carry Dearness allowance/House rent allowance/ transport allowance/ration money allowance, uniform allowance, free accommodation, free medical facilities, free leave pass once in a year during leave and other allowances as admissible under the rules in the Force.

4. **Vacancies:** The details of vacancies are as follows:

Post	UR	EWS	OBC	SC	ST	Total
ASSISTANT SUB INSPECTOR (STENO)	58	14	39	21	11	143
HEAD CONSTABLE (MINISTERIAL)	532	132	355	197	99	1315

4.1 The vacancies are Tentative. Any Change in the number of vacancies will be intimated through the CRPF website www.crpf.gov.in.

4.2 10% vacancies are earmarked for Ex-servicemen (ESM). If suitable ESM candidates are not available, vacancies reserved for ESM will be filled by non-ESM candidates of respective category.

4.3 Candidates selected for appointment are liable to serve anywhere in India.

5. **Reservation and suitability of Posts:**

5.1 Reservation for Scheduled Castes (SC)/Scheduled Tribes (ST)/ Other Backward Classes (OBC) / Economically Weaker Sections (EWS), Ex-servicemen etc are as per extant Central Government Orders.

6. **Nationality/Citizenship:** A candidate must be either:

- 6.1 A citizen of India, or
- 6.2 A subject of Nepal, or
- 6.3 A subject of Bhutan, or
- 6.4 A Tibetan refugee who came over to India, before he 1st January, 1962, with the intention of permanently settling in India, or
- 6.5 A person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (Formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India.
- 6.6 Provided that a candidate belonging to categories 6.2, 6.3, 6.4 and 6.5 above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.
- 6.7 A candidate in whose case a certificate of eligibility is necessary will be admitted to the Test but the offer of appointment will be given only after the necessary eligibility certificate has been issued to him by the Government of India.

7. **Age Limit:**

7.1 Age limit of candidates should be from 18 to 25 years as on closing date of receipt of application i.e. 25/01/2023 i.e. **candidate should not born before 26/01/1998 or after 25/01/2005.**

7.2 Permissible relaxation in upper age limit for different categories and category codes for claiming age relaxation will be as follows:

Code No.	Category	Age-Relaxation permissible beyond the upper age limit.
01.	SC/ST	5 years
02.	OBC	3 years
03.	Ex-servicemen	3 years after deduction of the military service rendered from the actual age as on the closing date.
04.	Central Government Servants	who have rendered not less than 3 years regular/ continuous service as on closing date are eligible upto the age of 40 years for General/EWS candidates, 43 years for OBC candidates and upto 45 years in the case of candidates belonging to SC/ST.
05.	Children and dependent of victims killed in the 1984 riots or communal riots of 2002 in Gujarat (Un-reserved)	5 Years
06	Children and dependent of victims killed in the 1984 riots or communal riots of 2002 in Gujarat (OBC)	8 Years
07	Children and dependent of victims killed in the 1984 riots or communal riots of 2002 in Gujarat (SC/ST)	10 Years

Note-1:-The above mentioned posts are not identified suitable for any category of persons with disabilities/PWS i.e. HH, OH, VH or Autism. Hence, they NEED NOT apply.

Note-2:- For OBCs central list, candidates may refer to NCBC website.

- 7.3 Date of birth filled by the candidate in the online application form and the same recorded in the Matriculation/Secondary Exam. Certificate, will be accepted by the CRPF for determining the age and no subsequent request for change will be considered or granted.
- 7.4 Name filled by the candidate in the online application form and the same recorded in the Matriculation/Secondary Exam. Certificate, will be accepted by the CRPF and no subsequent request for change will be considered or granted and candidature will be summarily rejected.
- 7.5 Ex-servicemen (ESM) who have already secured employment in civil side under Government in Group 'C' & 'D' posts on regular basis after availing of the benefits of reservation given to ex-servicemen for their re-employment are not eligible for reservation in ESM category and fee concession. However, he/she can avail the benefit of reservation as Ex-serviceman for subsequent employment if he/she immediately after joining civil employment, given self-declaration/undertaking to the concerned employer about the date-wise details of application for various vacancies for which he/she had applied for before joining the initial civil employment as mentioned in OM No. 36034/1/20147-Estt (Res) dated 14th August 2014 issued by DoP&T.

- 7.6 The period of "Call up Service" of an ex-serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for purpose of age relaxation as per rules.
- 7.7 For any serviceman of the three Armed Forces of the Union to be treated as ex-serviceman for the purpose of securing the benefits of reservation, he must have already acquired the status of ex-servicemen at the relevant time of submitting his application for the Post/ Service or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement from the Armed Forces within the stipulated period of one year from the closing date for receipt of application (**i.e. 25/01/2023**). Such candidates must also acquire the status of an ex-serviceman within the stipulated period of one year from the closing date of receipt of application (**i.e. 25/01/2023**).
- 7.8 A Matriculate ex-serviceman (which term includes an ex-serviceman, who has obtained the Indian Army Special Certificate of education or the corresponding certificate in the Navy or the Air Force), who has put in not less than 15 years of service as on closing date i.e. **25/01/2023** with Armed Forces of the Union shall be considered eligible for appointment against the posts reserved for ex-servicemen. Thus, those Non-Graduate Ex-Servicemen who have not completed 15 years of service as on the last date for receipt of applications are not eligible.
- 7.9 **Explanation:** An ex-serviceman means a person:
- 7.9.1 Who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy and Air Force of the Indian Union, and
- (i) Who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension, or
 - (ii) Who has been relieved from such service on medical grounds attributable to Military service or circumstances beyond his control and awarded medical or other disability pension; or
 - (iii) Who has been released from such service as a result of reduction in establishment.
- Or
- 7.9.2 Who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity, and includes personnel of the Territorial Army, pension holders for continuous embodied service or broken spells of qualifying service.
- Or
- 7.9.3 Personnel of the Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal service on medical grounds attributable to or aggravated by military service or circumstance beyond their control and awarded medical or other disability pension.

Or

7.9.4 Personnel, who were on deputation in Army Postal Service for more than six months prior to the 14th April, 1987.

Or

7.9.5 Gallantry award winners of the Armed forces including personnel of Territorial Army.

Or

7.9.6 Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.

7.10 The persons serving in the Armed Forces of the Union, who on retirement from service, would come under the category of ex-serviceman will be permitted to apply for re-employment one year before the completion of the specified term of engagement and avail themselves of all concessions available to ex-serviceman but shall not be permitted to leave the uniform until they complete the specified term of engagement in the Armed Forces of the Union.

7.11 Age relaxation/reservation is not admissible to sons, daughters and dependents of ex-servicemen. Therefore, such candidates should not indicate their category as ex-servicemen.

7.11.1 Children means:

Son (including adopted son) or
Daughter (including adopted daughter)

7.11.2 Dependent family member means:

spouse or
children or

Brother or sister in the case of unmarried victim who was wholly dependent on that victim at the time of his getting killed in the riots would be eligible. In order to be eligible for upper age relaxation in the category of SC/ST and OBC, the applicant should produce a certificate to that effect from the concerned District Collector/District Magistrate wherein the victim was killed.

8. Process of Certification and format of certificates:

8.1 Candidates who wish to be considered against reserved vacancies or seek age-relaxation must submit requisite certificate from the competent authority, in the prescribed format when such certificates are sought by CRPF at the time of document verification. Otherwise, their claim for SC/ ST/ OBC/ EWS/ ESM etc. status will not be entertained and their candidature/ applications will be considered under General (UR) category. Further, if a candidate has sought any other age-relaxation or claimed ESM status and is not able to produce the relevant certificate, he will be considered in his respective category i.e., SC/ST/OBC/EWS/UR. The formats of the certificates are annexed with the Notice of Test. Certificates in any other format will not be accepted.

- 8.2 A person seeking appointment on the basis of reservation to OBC must ensure that he/ she possesses the caste/ community certificate as per the notification of the Central Govt. meant for appointment to the post under the Govt. of India (& not as per the notification of State Government) and DO NOT belong to creamy layer on the crucial date. For OBC Central list candidates may refer to NCBC website.
- 8.3 A person seeking appointment on the basis of reservation under EWS must ensure that he/ she possesses the "Income & Asset certificate" issued by competent authority as per extant Central Government Orders on the crucial date i.e. 25/01/2023.
- 8.4 Candidates may also note that in respect of the above, their candidature will remain provisional till the veracity of the concerned document is verified by the Appointing Authority. Candidates are cautioned that they will be debarred from the Test conducted by the CRPF in case they fraudulently claim the status of SC/ ST/ OBC/ EWS/ ESM etc.
- 8.5 Crucial date for claim of SC/ ST/ OBC/ EWS status will be the closing date for receipt of online applications **i.e., 25/01/2023.**

9. Educational qualifications (as on closing date of application i.e. 25/01/2023)

- 9.1 **Candidates must have passed Intermediate (10+2) or equivalent Test from a board or university recognized by Central or State Government.**
Note: Two or Three year Diploma Certificate in technical education done after 10th class is not equivalent to intermediate (10+2).
- 9.2 The candidate who have not acquired the essential educational qualification as on the stipulated date will not be eligible and need not apply.
- 9.3 All candidates who are declared qualified by the CRPF in Computer Based Test, Skill Test and PST will be required to produce all relevant Certificates in original such as Mark sheets/Provisional Degree as proof of having acquired the minimum education qualification on or before 25/01/2023 failing which the candidature of such candidates will be cancelled by the CRPF. The candidates who are able to prove by documentary evidence that the result of the qualifying Test was declared on or before the cutoff date and he/she has been declared passed will also be considered to have the required Educational Qualification. **It is reiterated that the result of requisite educational qualification must have been declared by the Board /University by the specified date. Mere processing of the result by the Board/University by the crucial cut-off date does not fulfill the EQ requirement.**
- 9.4 In case of the candidates possessing equivalent educational qualification, such candidates shall also produce relevant Equivalence Certificate from the concerned authorities at the time of Document Verification. However, final decision regarding selection of such candidates will be taken by the concerned Appointing Authorities.

10. **How to apply/Steps to apply:**

- 10.1 Applications must be submitted in ONLINE mode at the official website of the CRPF. For detailed instructions for submission of online application, please refer to Annexure-I of this advertisement.
- 10.2 Candidates can apply for the post/trade provided they fulfill the prescribed eligibility conditions.
- 10.3 The application portal will be operational from 04/01/2023 (1000 hours) to 25/01/2023 (till 2355 hours).
- 10.4 Candidates are advised in their own interest to submit online applications much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to login to the CRPF website on account of heavy load on the website during the closing days.
- 10.5 The CRPF will not be responsible for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of the CRPF.
- 10.6 Before submission of the online application, candidates must check that they have filled correct details in each field of the form. After submission of the online application form, no change/correction/modification will be allowed under any circumstances. Requests received in this regard in any form like Post, Fax, Email, by hand, etc shall not be entertained.

11. **Application Fee/Recruitment Processing Charges:**

- 11.1 Examination Fees @ Rs 100/- for male candidates of General, EWS and OBC only. Candidates belonging to SC/ST, Ex-servicemen and Female candidates of all categories are exempted
- 11.2 Fee can be paid online through BHIM UPI, Net Banking, by using Visa, Master card, Maestro, RuPay Credit, or Debit cards.
- 11.3 Online fee can be paid by the candidates up to 2355 hours on 25/01/2023.
- 11.4 Applications received without the prescribed fee shall not be considered and summarily rejected. No representation against such rejection will be entertained. Fee once paid shall not be refunded under any circumstances nor will it be adjusted against any other Test or selection.
- 11.5 Candidates who are not exempted from fee payment must ensure that their fee has been deposited.

12. **Centre/City of Computer Based Test:**

- 12.1 The candidate has to indicate three (3) options/choices as Test centre for online Computer Based Test from the following (list to be read vertically):

ANDHRA PRADESH	Jamnagar	Amravati	Karur
Amalapuram	Mehsana	Akola	Madurai
Anantapur	Rajkot	Aurangabad	Salem
Bobbili	Surat	Baramati	Theni
Chirala	Vadodara	Bhiwandi	Tiruchirappalli
Chittoor	Valsad	Boisar	Tirunelveli
Eluru	Vapi	Dhule	Tirpur
Gooty	HARYANA	Ichalkaranji	Vallore
Gudlavalleru	Ambala	Jalgaon	TELANGANA
Guntur	Faridabad	Kolhapur	Adilabad
Kadapa	HIMACHAL PRADESH	Kopargaon	Hyderabad
Kakinada	Bilaspur	Latur	Karimnagar
Kurnool	Hamirpur	Mumbai	Khammam
Madanapalle	Mandi	Nagpur	Kodad
Markapur	Nahan	Nanded	Kothagudem
Nandyal	JAMMU KASHMIR	& Nashik	Mahabubnagar
Nellore	Jammu	Pandharpur	Nalgonda
Proddatur	Samba	Pune	Narsampet
Puttaparthi	Srinagar	Raigad	Nizamabad
Puttur	JHARKHAND	Sangli	Sathupally
Rajahmundry	Dhanbad	Satara	Suryapet
Srikakulam	Hazaribagh	Sindhudurg	Warangal
Tadpatri	Jamshedpur	Solapur	Warangal (Urban)
Tirupathi	Ranchi	Thane	TRIPURA
Tiruvuru	KARNATAKA	MANIPUR	Agartala
Vijayawada	Bagakot	Imphal	UTTAR PRADESH
Visakhapatnam	Ballari (Bellary)	Ukhrul	Agra
Vizianagaram	Belagavi (Belgaum)	MEGHALAYA	Aligarh
ARUNACHAL PRADESH	Bengaluru	Shillong	Ayodhya
Naharlagun	Bidar	MIZORAM	Gonda
Pampum pare	Chibalapur	Aizawl	Gorakhpur
ASSAM	Chikkamagaluru	NAGALAND	Jhansi
Dibrugarh	Davanagere	Kohima	Kanpur
Guwahati	Dharwad		Ghaziabad
Jorhat	Gulbarga	ODISHA	Meerut
Lakhimpur	Hassan	Balasore	Noida
Silchar	Hubballi (Hubli)	Berhampur – Ganjam	Bareilly
Tezpur	Kalaburagi (Gulbarga)	Bhubaneswar	Lucknow
ANDAMAN NICOBAR ISLAND	& Mangaluru (Mangalore)	Cuttack	Mathura
Port Blair	Mysuru (Mysore)	Dhenkanal	Moradabad
BIHAR	Puttur	Rourkela	Muzaffarnagar

Arrah	Shivmogga (Shimoga)	Sambalpur	Pratapgarh
Darbhanga	Tumakuru (Tumkur)	PUNJAB	Prayagraj
Bhagalpur	Udupi	Amritsar	Sitapur
Muzaffarpur	KERALA	Bhatinda	Varanasi
Patna	Alappuzha	Jalandhar	UTTRAKHAND
Purnea	Ernakulam	Ludhiana	Dehradun
Rohtas	Idukki	Mohali	Haldwani
CHANDIGARH	Kannur	Patiala	Roorkee
Raipur Khurd	Kollam	RAJASTHAN	WEST BENGAL
CHHATTISGARH	Kottayam	Ajmer	Asansol
Bhilai Nagar	Kozhikode	Bikaner	Baharpur
Bilaspur CG	Malappuram	Hanumangarh	Bankura
Durg	Palakkad	Jaipur	Burdwan
Raipur	Thiruvananthapuram	Jodhpur	Durgapur
DELHI	Thrissur	Kota	Hooghly
New Delhi	MADHYAPRADESH	Sikar	Howrah
GOA	Bhopal	SIKKIM	Kalyani
Panaji	Indore	Gangtok	Kolkata
GUJARAT	Jabalpur	TAMIL NADU	Siliguri
Ahmedabad	Satna	Chennai	Suri
Anand	Ujjain	Coimbatore	
Gandhinagar	MAHARASHTRA	Cuddalore	
Himatnagar	Ahmednagar	Erode	

Note:-

- While filling in the online application form, the applicant should carefully decide about his/her choice of city of Test.
- Candidate could be accommodated in any one of the three Test cities opted by him/her.
- CRPF reserves all rights to schedule candidate/s to any of the exam city even beyond the selected choice of candidate.
- Test city, once opted, will **NOT** be changed under any circumstances.
- In case of oversubscription/under subscription at a particular city, the candidates may be shifted to a nearby city.
- Above Test centre are only for CBT. Test centre will be shifted to nearest CRPF establishments for next stages of Recruitment.

13. **Scheme of Examination:**

- 13.1 The Examination will consist of Computer Based Test, Skill Test, Physical Standard Test, Documents Verification and Detailed Medical Examination (DME). All these stages of the Examination are mandatory. Details of these Papers/Tests is as follows:
- 13.2 **Computer Based Test:** The Computer Based Test will consist of one paper with 100 objective type questions to be attempted in 1 ½ hours (90 Minutes):

Tentative Date of Computer Based Test	Section	Subject	No. of questions/Maximum Marks	Time Duration & Marks
22-28 Feb 2023	A	Hindi Language Or English Language (optional)	25/25	90 Minutes/ 100 Marks
	B	General Aptitude	25/25	
	C	General Intelligence	25/25	
	D	Quantitative Aptitude	25/25	

- 13.2.1 Section B,C,D will be set as bilingual.
- 13.2.2 Questions will be of Objective Multiple choice type, Question will be set in Hindi and English.
- 13.2.3 There will be negative marking of 0.25 marks for each wrong answer. Candidates are, therefore, advised to keep this in mind while answering the questions.
- 13.2.4 The date & Centre of CBT will be informed to candidates via Admit Card(To be downloaded from CRPF website), SMS & Emails
- 13.2.5 Marks scored by the candidates in CBT will be normalized and such normalized scores will be used to determine final merit and cut off marks.
- 13.2.6 The question in the CBT will be of Intermediate level.
- 13.2.7 A mock test link will be available in Candidates corner on CRPF website to familiarize the candidates with CBT.
- 13.2.8 Candidates are not permitted to use calculators and other electronic gadgets. They should not, therefore, bring the same inside the Examination Hall.
- 13.2.9 The Objection Management Link shall be hosted on CRPF website 2-3 days after the conduct of CBT to invite objections from the candidates related to questions and answers keys of the Test, if any.
- 13.2.10 Candidates may go through the Answer options while filing objections and submit representations, if any, within the time limit given by the CRPF through online modality only, on payment of RS. 100/- per question. No representation regarding Answer Keys shall be entertained later.
- 13.2.11 The dates of Tests indicated in the Notice are tentative. Any change in the schedule of Test will be informed to the candidates only through the website of the CRPF.
- 13.2.12 There is no provision for re-evaluation/rechecking of the scores. No correspondence in this regard shall be entertained.

13.3 Skill Test -Typing (HC/M)/Shorthand (ASI/Steno)}:

Only those candidates who qualify in CBT shall be called for next stage of recruitment i.e. Skill Test/PST/DV/DME which will be conducted at various Centres of the CRPF.

Skill Test (On computer) (For Assistant Sub Inspector (Steno))	Dictation : 10 minutes@80 words per minute. Transcription time- 50 minutes in English or 65 minutes in hindi on computer.
Skill Test (On computer) (For Head Constable/Ministerial)	English Typing with minimum speed of 35 words per minute on computer. OR Hindi Typing with minimum speed of 30 words per minute on computer. (35 words per minute in English and 30 words per minute in Hindi corresponding to 10500 key depressions per hour in English 9000 key depressions per hour in Hindi with average of 5 key depressions for each word on computer)

- 13.3.1 Skill test (typing) will be conducted/done only on computers. Computers & key boards for the purpose will be provided by the Recruitment Centers.
- 13.3.2 Mode/Procedure/Method for conducting skill test will be decided by the department. Skill test will be of qualifying nature and no marks will be awarded for skill test.
- 13.3.3 Skill Test in Hindi shall be conducted only on "Remington Gail Keylayout with MANGAL Font". Specimen of "MANGAL font" will be available in web site "www.crp.gov.in".
- 13.3.4 Each error (including spelling mistake, omission of word/punctuation mark, repeated word, word differing from the test/actual passage, word not in the passage, mixing-up of words, etc) will be counted as a mistake. Mistakes equaling to 5% of the words in the passage actually typed by the candidate will be allowed/permissible. For each mistake beyond 5% of the permissible limit, 10 words will be subtracted/deducted from the total words typed by the candidate for assessing actual typing speed (For HC(M) only).
- 13.3.5 They will be tested in stenography/short hand test {For ASI (Steno) only} as mentioned (Skill Test) above.
- 13.3.6 The transcription of shorthand notes will have to be done on computers & keyboards provided by the Department and in no case use of other typing mode shall be allowed.
- 13.3.7 The dictation will have to be noted/taken by the candidates in shorthand strokes and same will also be evaluated. Noting/taking of dictation in long hand (i.e. other than standard shorthand strokes) will not be accepted and such candidates will be declared failed in skill test even if they transcribe correctly in given time.
- 13.3.8 No request for re-test of skill test will be accepted /entertained.

- 13.3.9 Beyond 40 mistakes, which is 5% of 800 words in 10 minutes dictation @ 80 words per minute, the candidate will be declared "Failed" {For ASI(Steno)}.
- 13.3.10 CRPF reserve the right to make any modification compatible with Recruitment Rules in Skill test assessment procedure and any other changes to be made.
- 13.3.11 Detailed scrutiny of candidate's eligibility/documents will be undertaken at the time of Physical Standard Test. Therefore, it will be the responsibility of the candidates to verify their eligibility as prescribed in this Notice from time to time before appearing for CBT/Skill Test/PST. Candidates shortlisted for Skill test/PST will be asked to go through biometric verification. The PST include measurement of height, weight, chest (as applicable).

13.4 Physical Standard Test and Documents Verification(For all posts):

13.4.1 Physical Standard Test (PST):

Sl. No.	Category of candidates	Height (in Cms)	Chest (in Cms)	
			Unexpanded	Expanded
(i)	Male candidates except those listed at S No. (ii) and (iii)	165	77	82
(ii)	Candidates falling in the categories of Garwalies, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to the state of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, UTs of Laddakh and Jammu & Kashmir.	162.5	77	82
(iii)	All candidates belonging to the Scheduled Tribes	162.5	76	81
(iv)	Female Candidates except those listed at S No. (v) and (vi)	155	N/A	N/A
(v)	Female candidates falling in the categories of Garwalies, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to the state of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, UTs of Laddakh and Jammu & Kashmir.	150	N/A	N/A
(vi)	All female candidates belonging to the Scheduled Tribes	150	N/A	N/A

13.4.2 Proportionate/Corresponding to height and age as per medical standards (For males and females). Over/under weight will be disqualification at the stage of medical Test only.

13.4.3 Chest measurement for female candidates will not be taken.

13.4.4 Relaxation in height and chest (as the case may be) as mentioned above will be permissible only on production of certificate in the Performa as prescribed in **Annexure-VI** from the competent authorities of the district where they ordinarily reside(s).

- 13.4.5 Those candidates who are declared not qualified in Physical Standards, i.e. height and chest, may prefer an appeal, if they so desire, to appellate authority present on the PST ground. The decision of the appellate authority will be final and no further appeal or representation in this regard will be entertained.
- 13.4.6 Ex-servicemen who are shortlisted in the Computer Based Examination and Skill Test will have to appear in PST for recording measurement of height, chest and weight only. There is total relaxation in PST for these Ex-servicemen. However, they will have to qualify the Skill Test and medical examination.
- 13.4.6 PST will not carry any marks but will be of qualifying/elimination nature.
- 13.5 Document Verification:** Candidates will be shortlisted for Document Verification from the pool of candidates who qualify in CBT, Skill Test and PST.
- 13.5.1** The candidates are advised to carry original documents along with self attested photocopies of the same with them at the time of reporting at Recruitment Centre. At the time of Document verification, documents as mentioned below will be physically verified.
- 13.5.2 Candidates have to bring two passport size recent colour photographs and one original valid Photo ID Proof while appearing for the Document Verification. Photo ID Proof can be:
- 13.5.2.1. Aadhaar Card/Printout of E-Aadhaar,
 - 13.5.2.2. Voter's ID Card,
 - 13.5.2.3. PAN Card,
 - 13.5.2.4. Passport,
 - 13.5.2.5. Driving License,
 - 13.5.2.6. Government College/School ID Card.,
 - 13.5.2.7. Employer ID (Govt./PSU),
 - 13.5.2.8. Any other photo bearing ID Card issued by the Central/State Government
- 13.5.3 Candidate will have to submit copies of various documents like:
- 13.5.3.1. Matriculation/Secondary Certificate.
 - 13.5.3.2. Intermediate/10+2 Certificate.
 - 13.5.3.3. Order/letter in respect equivalent Education Qualifications claimed, indicating the Authority (with number and date) under which it has been so treated, in respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification.
 - 13.5.3.4. Caste/Category Certificate, if belongs to reserved categories in the format prescribed at Annexure IV, Annexure-V and Annexure-VII of the Notice from the

candidates seeking reservation/age relaxation. .

- 13.5.3.5 Certificate from District Collector/District Magistrate in respect of dependent applicants of riot victims as mentioned in category serial No.5,6 and 7 under para 7.2 of notice of this examination.

13.5.4. For Ex-Servicemen (ESM):

- 13.5.4.1. Undertaking as per Annexure-III.
- 13.5.4.2. Serving Defence Personnel Certificate as per **Annexure-II**, if applicable.
- 13.5.4.3. Discharge Certificate, if discharged from the Armed Forces.
- 13.5.4.4. Relevant Certificate if seeking any age relaxation.
- 13.5.4.5. No Objection Certificate, in case already employed in Government.

- 13.5.5. A candidate who claims change in name after matriculation on marriage **or** remarriage or divorce, etc. the following documents shall be submitted:

- 13.5.5.1. In case of marriage of women: Photocopy of Husband's passport showing names of spouses or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from husband and wife along with a joint photograph duly sworn before the Oath Commissioner.
- 13.5.5.2. In case of re-marriage of women: Divorce Deed/Death Certificate as the case may be in respect of first spouse; and photocopy of present husband's passport showing names of spouse or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from the husband and wife along with joint photograph duly sworn before the Oath Commissioner.
- 13.5.5.3. In case of divorce of women: Certified copy of Divorce Decree and Deed poll/Affidavit duly sworn before the Oath Commissioner.
- 13.5.5.4. In other circumstances for change of name for both male and female: Deed Poll/Affidavit duly sworn before the Oath Commissioner and paper cuttings of two leading daily newspaper in original (One daily newspaper should be of the area of applicant's permanent and present address or nearby area) and Gazette Notification.

- 13.5.6 Any other document specified in the Admit card for DV.

13.6 Detailed Medical Examination (DME):

- 13.6.1 The shortlisted candidates will be medically examined by the Medical Officer/Medical Board constituted by the CRPF to assess their physical and medical fitness. The medical examination of the candidates will be conducted in terms of Uniform Guidelines for recruitment, medical

examination for GOs and NGOs in CAPFs and AR issued vide MHA UO No. A.VI.1/2014-Rectt(SSB) dated 20/05/2015 and OM No. E.32012/ADG(Med)/DME/RME/DA-1/2020 (Part file)/1166 dated 31/05/2021 and as amended from time to time by the Government of India.

- 13.6.2 In case of medical examination, "Temporary unfitness" will not be allowed. However, a woman candidate, who as a result of testis found to be pregnant, irrespective of duration of pregnancy, she may be declared temporarily unfit and her appointment held in abeyance until the confinement is over. The vacancy against which a woman candidate was selected will be kept reserved for her. She should be re-examined for Detailed Medical Examination six weeks after the date of confinement, subject to the production of the medical certificate of fitness from a registered medical practitioner. If she is found fit she may be appointed to the post kept reserved for and allow the benefit of seniority in accordance with the instructions of the government, as amended from time to time.
- 13.6.3 **Candidates declared unfit during Detailed Medical Examination (DME) will be allowed to undergo Review Medical Examination (RME), provided they give their written consent by appending their signature on the intimation indicating the reasons for being unfit, as per ANNEXURE-VIII. RME of candidates will be conducted in continuation of DME preferably on the next day of DME. The consent for RME as per Annexure-(VIII) duly signed by the candidate should be submitted within 24 hours after he/she is informed of his/her unfitness in DME. Guidelines issued vide GOI/MHA OM F.No.-E. 32012/ADG(MED)/DME & RME/DA-1/2020-(Part file)/1166 dated 31/05/2021 will strictly followed. Decision of Re-Medical Board /Review Medical Board will be final and no appeal/representation against the decision of the Re-Medical Board/Review Medical Board will be entertained.**
- 13.6.4 Review Medical Board shall examine the candidate specifically for the deficiency for which the candidate has been declared unfit during DME as per instruction.
- 13.6.5 If the candidate is found fit in RME, his name will be included in the data/list of medically fit candidate for preparing the final merit list/result.
- 13.6.6 Eye Sight : The minimum distant vision should be 6/6 in one eye and 6/9 in other eye without correction i.e. without wearing of glasses or lenses.
- 13.6.7 Candidate must not have Knock knee, flat foot, squint in eyes or varicose vein and they should possess high colour vision.

13.6.8 They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.

13.7 Tattoo: Tattoos will be allowed as per following stipulations only:

13.7.1 **Content:** Tattoos depicting religious symbol or figures and the name, as followed in Indian Army are permitted.

13.7.2 **Location:** Tattoos marked on traditional sites of the body lie inner aspect of forearm but only left forearm, being non saluting limb **or** dorsum of the hands will be allowed.

13.7.3 **Size** : Size must be less than $\frac{1}{4}$ of the particular part (Elbow or Hand) of the body.

14. Admission to the Test:

14.1 All candidates who register themselves in response to this advertisement by the closing date and time and whose applications are found to be in order and are provisionally accepted by the CRPF as per the terms and conditions of the Notice of Examination will be assigned Roll numbers and issued Admit Card (AC) for appearing in the CBT.

14.2 The CRPF will not undertake detailed scrutiny of applications for the eligibility and others aspects at the time of Computer Based Test and, therefore, candidature will be accepted only provisionally. The candidates are advised to go through the requirements of educational qualification, experience, age, etc. and satisfy themselves that they are eligible for the post. Copies of supporting documents will be sought at the time of Document Verification. When scrutiny is undertaken, if any claim made in the application is not found substantiated, the candidature will be cancelled and the CRPF's decision in this regard shall be final.

14.3 Admit Card for all the stages of examination will be issued through online mode only. Admit Card for any stage of examination will not be sent by post or any other means. Therefore, candidates are advised to visit the website of CRPF regularly for updates on the recruitment process.

14.4 Information about the Examination indicating the timetable and City/Centre of Examination for the candidates will be uploaded on the websites of the CRPF about 1 week before the date of examination. If any candidate does not find his/her detail on the website of the CRPF, one week before the date of examination, he/she must immediately contact the helpline with proof of having submitted his/her application. Failure to do so will deprive him/her for any claim of consideration.

14.5 Candidate must write Registration Number, registered Email-ID and Mobile Number along with name, date of birth and name of the examination, while addressing any communication to the CRPF. Communication from the candidate not furnishing these particulars shall not be entertained.

14.6 Facility for downloading of Admit Cards will be available 1 week

before the next stage of recruitment process on the website of CRPF. Candidate must bring 02 (two) coloured printout of the Admit Card to the Examination Centre.

- 14.7 In case of inability to download admit cards for CBT/Skill Test/PST&DV/DME/RME from the website of CRPF, candidates should contact the CRPF at least one week before CBT, Skill Test, PST & DV and DME/RME whatever stage applicable. In case of non receipt of admit cards the candidate may contact at CRPF helpline number 011-**26160255**. (1000 to 1800 hrs on working days only)
- 14.8 In addition to the Admit Card, it is mandatory to carry at least two passport size recent colour photographs, one of the following original valid Photo-ID proof having the date of the birth as printed on the Admit Card viz:
- 14.7.1. Aadhaar Card/Printout of E-Aadhaar,
 - 14.7.2. Voter's ID Card,
 - 14.7.3. Driving License,
 - 14.7.4. PAN Card,
 - 14.7.5. Passport,
 - 14.7.6. ID Card issued by University/College/School,
 - 14.7.7. Employer ID Card (Govt./PSU),
 - 14.7.8. Ex-serviceman Discharge Book issued by Ministry of Defence,
 - 14.7.9. Any other photo bearing ID Card issued by the Central/State Government.
- 14.9 **If Photo Identity Card does not have the date of birth printed on it then the candidate must carry an additional original document (e.g. Matriculation Certificate, Marks Sheet issued only by CBSE/ICSE/ State Boards; Birth Certificate, Category Certificate) in proof of their date of birth. In case of mismatch in the date of birth mentioned in the Admit Card and photo ID/Certificate brought in support of date of birth, the candidate will not be allowed to appear in the Examination.**
- 14.10 Any other document mentioned in the Admit card may also be carried by the candidates while appearing in the Examination.
- 14.11 Applications with blurred photograph and/ or signature will be rejected.

15. Mode of Selection:

- 15.1 The recruitment process will consist of CBT/Skill Test/PST &DV and medical examination (DME/RME).
- 15.2 Minimum qualifying marks in Computer Based Test are as follows:
- 15.2.1. UR: 40%
 - 15.2.2. EWS/OBC/SC/ST: 35%
- 15.3 Marks scored by candidates in Computer Based Test (CBT) will be

- normalized and such normalized scores will be used to determine final merit and cut off mark.
- 15.4 On the basis of their performance in Computer Based Test, candidates will be shortlisted for appearing in Skill Test. The CRPF shall have the discretion to fix different cut-off marks in Computer Based Test taking into consideration among others, category-wise vacancies and category-wise number of candidates.
 - 15.5 Skill test are mandatory but qualifying in nature.
 - 15.6 Only those candidates who qualified in Computer Based Test (Part-I) will be allowed to appear in Skill Test.
 - 15.7 PST are mandatory but qualifying in nature.
 - 15.8 Only those candidates who qualified in Skill test will be allowed to PST and documents verification.
 - 15.9 On the basis of their performance in CBT, candidates will be shortlisted for appearing in Medical Test.
 - 15.10 Candidates are required to submit all documents in original for verification at the time of Document Verification.
 - 15.11 Final Selection will be made on the basis of performance of candidates in Computer Based Test.
 - 15.12 SC, ST, OBC, EWS and ESM candidates, who are selected on their own merit without relaxed standards, will not be adjusted against the reserved share of vacancies. Such candidates will be accommodated against the unreserved vacancies in the post as per their position in the overall merit or vacancies earmarked for their category, whichever is advantageous to them. The reserved vacancies will be filled up separately from the amongst the eligible SC, ST, OBC, EWS and ESM candidates.
 - 15.13 SC, ST, OBC, EWS and ESM candidates who qualified on the basis of relaxed standards viz., age limit or qualifications etc., irrespective of his/her merit position, is to be counted against reserved vacancies in respective categories and not against un-reserved vacancies. Such candidates may also be recommended at the relaxed standards to the extent of number of vacancies reserved for them, to make up for the deficiency in the reserved quota, irrespective of their rank in the order of merit. In so far as cases of EX-Servicemen are concerned, deduction of the military service rendered from the age of EX-Servicemen is permissible against the reserved or unreserved posts and such exemption will not be termed as relaxed standards in regard to age.
 - 15.14 **Success in the Test confers no right of appointment unless Government is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the service/post.**
 - 15.15 **The candidates applying for the Test should ensure that they fulfill all the eligibility conditions for admission to the Test. Their admission at all stages of the Test will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the Computer Based Test, it is found that they do not fulfill any of the eligibility conditions, their candidature for**

the Test will be cancelled.

- 15.16 Candidates, who are appointed on the basis of this Test, shall be on probation for a period of two years and during the period of probation, the candidates would be required to undergo such training or pass such Tests as prescribed by the Controlling Authority. On successful completion of the period of probation, the candidates shall, if considered fit for permanent appointment, be confirmed to their post by the Controlling Authority.
- 15.17 If a candidate scoring more than cut-off marks in any stage of the Test is not qualified for the subsequent stage/final selection due to any reason, he/she must represent to the CRPF within two months of the declaration of the result or two weeks prior to the conduct of next stage of the Test, whichever is earlier.
- 15.18 If a candidate is finally selected and does not receive any correspondence from the CRPF within a period of 3 months from the declaration of final result, he/she must communicate immediately thereafter with the CRPF.
- 15.19 The posts carry All India Service Liability (AISL) i.e. the candidate, on selection, may be asked to serve anywhere in the country.
- 15.20 The candidates can choose **only one post at the time of submitting their** application otherwise candidature will be cancelled. Since written Test for both the posts will be conducted on same date/time on all India basis.

16. Resolution of tie cases:

- 16.1 In cases where more than one candidate secures the equal aggregates marks, in Computer Based Test, tie will be resolved by applying the following methods one after another:
- 16.1.1. Date of birth, with older candidates placed higher.
- 16.1.2. Alphabetical order of names of the candidates.

- 17. CRPF's decision final:** The decision of the CRPF in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of Test(s), allotment of Test centre etc. to selected candidates will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

18. Action against candidates found guilty of misconduct:

- 18.1.** If candidates are found to indulge at any stage in any of the malpractices listed below during the conduct of Test, their candidature for this Test will be cancelled and they will be debarred from the Tests for the CRPF for the period mentioned below:

S. No.	Type of malpractice	Debarment period
1	Taking away any Test related material such as Rough Sheets, CRPF Copy of Admit card, Typing material etc. from the Test hall or passing it to unauthorized persons during the conduct of Test.	2 Years
2	Leaving the Test Venue uninformed during the Test.	2 Years
3	Misbehaving, intimidating or threatening in any manner with the Test functionaries i.e. Supervisor, Invigilator,	3 Years

	Security Guard or CRPF representatives etc.	
4	Obstruct the conduct of Test/ instigate other candidates not to take the Test.	3 Years
5	Making statements which are incorrect or false, suppressing material information, submitting fabricated documents, etc.	3 Years
6	Obtaining support/ influence for his/ her candidature by any irregular or improper means in connection with his/ her candidature.	3 Years
7	Possession of Mobile Phone in "switched on" or "switched off" mode.	3 Years
8	Appearing in the same Test more than once in contravention of the rules.	3 Years
9	A candidate who is also working on Test related matters in the same Test.	3 Years
10	Damaging Test related infrastructure/ equipments.	5 Years
11	Appearing in the Exam with forged Admit Card, identity proof, etc.	5 Years
12	Possession of fire arms/ weapons during the Test.	5 Years
13	Assault, use of force, causing bodily harm in any manner to the Test functionaries i.e. Supervisor, Invigilator, Security Guard or CRPF's representatives etc	7 Years
14	Threatening/ intimidating Test functionaries with weapons/ fire arms.	7 Years
15	Using unfair means in the Test hall like copying from unauthorized sources such as written material on any paper or body parts, etc.	7 Years
16	Possession of Bluetooth Devices, spy cameras, and any other electronic gadgets in the Test hall.	7 Years
17	Impersonate/ Procuring impersonation by any person.	7 Years
18	Taking snapshots, making videos of question papers or Test material, labs, etc.	7 Years
19	Sharing Test terminal through remote desktop software/ Apps/ LAN/VAN, etc.	7 Years
20	Attempt to hack or manipulate Test servers, data and Test systems at any point before, during or after the Test.	7 Years

19. **Court's jurisdiction:** Any dispute in regard to this recruitment will be subject to court/tribunals having jurisdiction over the place of Test of the CRPF where the candidates has appeared for the Test.
20. **Disqualifications:** No person, (a) who has entered into, or contracted a marriage with a person having a spouse living, or (b) who, having a spouse living has entered into, or contracted a marriage with any person shall be eligible for appointment to the service provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.
21. **Important Instructions to Candidates:**
- 21.1 The candidates whose date of birth, Name of parents do not match with the application submitted online; their candidature will be summarily rejected.
- 21.2 The candidates whose LTI, signature, handwriting and photo either one of these do not match with biometric data collected during CBT and submitted online by the applicants

do not match at any stage of examination, they will be categorized as **suspected candidates**. Further, the CRPF may also take appropriate action to get the matter examined by the concerned authorities/forensic experts, etc to decide the candidature.

21.3 The candidates are advised to go through the following very carefully: -

1.	BEFORE APPLYING, CANDIDATES ARE ADVISED TO GO THROUGH THE INSTRUCTIONS GIVEN IN THE NOTICE OF EXAMINATION VERY CAREFULLY.
2.	CANDIDATES ARE ADVISED IN THEIR OWN INTEREST TO SUBMIT ONLINE APPLICATIONS MUCH BEFORE THE CLOSING DATE AND NOT TO WAIT TILL THE LAST DATE TO AVOID THE POSSIBILITY OF DISCONNECTION/ INABILITY OR FAILURE TO LOGIN TO THE CRPF WEBSITE ON ACCOUNT OF HEAVY LOAD ON THE WEBSITE DURING THE CLOSING DAYS.
3.	Collection of documents from the candidates and their verification will be carried out at the time of DV by the Recruitment Board. Therefore, candidature will be accepted only provisionally. Before applying, candidates should go through the requirements of educational qualification, age, physical and medical standards etc. and satisfy themselves that they are eligible for the applied post. When scrutiny of documents is undertaken at the time of DV, if any claim made in the application is not found substantiated, the candidature will be cancelled.
4.	Candidates seeking reservation benefits available for SC/ ST/ OBC/ EWS/ ESM or any other relaxation as per the provision of Notice of examination must ensure that they are entitled to such reservation/relaxation. They should also be in possession of the certificates in the prescribed format in support of their claim.
5.	A CANDIDATE BELONGING TO A CASTE OF SC, ST OR OBC CATEGORY, ON MIGRATION FROM ONE STATE TO ANOTHER STATE WILL HAVE TO MAKE AN INFORMED CHOICE WHETHER TO GET THE BENEFIT OF RESERVATION IN THE STATE OF ORIGIN OR TO APPEAR AS UNRESERVED CANDIDATE FROM THE STATE OF MIGRATION. SUCH CHOICE WILL HAVE TO BE EXERCISED BY THE CANDIDATE IN THE ONLINE APPLICATION FORM. NO REQUEST FOR CHANGE OF SUCH OPTION, AFTER THE SUBMISSION OF APPLICATION FORM WILL BE ENTERTAINED BY THE CRPF. IN CASE A CANDIDATE OPT TO AVAIL THE BENEFIT OF RESERVATION FROM THE STATE OF ORIGIN, HE WILL HAVE TO SUBMIT INFORMATION ABOUT THE DISTRICT AND STATE OF CURRENT DOMICILE AS WELL AS THE DISTRICT AND STATE OF HIS ORIGIN IN THE APPLICATION FORM. HIS CANDIDATURE IN SUCH CASES WILL BE CONSIDERED FROM THE STATE OF ORIGIN.
6.	Persons with Disabilities (PwD) candidates are not eligible to apply for this examination.
7.	Candidates are advised to fill their correct and active e-mail address and mobile number in the online application as correspondence may be made by the CRPF through e-mail/ SMS.

8.	Fee payable:- Examination Fees @ Rs 100/- for male candidates of General, EWS and OBC only. Candidates belonging to SC/ST, Ex-servicemen and Female candidates of all categories are exempted.
9.	The candidates must write their name, date of birth, father's name and mother's name strictly as given in the matriculation certificate otherwise their candidature may be cancelled at the time of Document Verification or as and when it comes into the notice of the CRPF.
10.	One candidate is allowed to apply for one post only. Only one online application is allowed to be submitted by a candidate for the Examination. Therefore, the candidates must exercise due diligence at the time of filling their online Application Form. In case, more than one application of a candidate are detected, all the applications will be rejected and his/her candidature for the examination will be cancelled. If a candidate submits multiple applications and appears in the examination (at any stage) more than once, his/ her candidature will be cancelled and he/she will be debarred from the examination.
11.	Before submission of the final online application, candidates must check that they have filled correct details in each field of the form. After submission of the final online application form, no change/correction/modification will be allowed under any circumstances. Requests received in this regard in any form like Post, FAX, Email, by hand, etc shall not be entertained and application will be summarily rejected.
12.	Applications with blurred/illegible Photograph/signature will be rejected summarily.
13.	When application is successfully submitted, it will be accepted 'Provisionally'. Candidate should take printout of the application form for their own records. Normally, printout of the online Application Form is not required to be submitted to the CRPF at any stage.
14.	The candidates must carry two passport size recent colour photographs and one original Photo ID Proof such as Aadhaar Card/ printout of E-Aadhaar, Driving License, Voter Card, PAN Card, Identity Card issued by University/ College/ Government, Employer ID Card, ESM discharge book issued by the MoD or any photo bearing ID card issued by Central/ State Government to the Examination Venue, failing which they will not be allowed to appear for the same. If Photo Identity Card does not have the Date of Birth printed in it, then the candidate must carry an additional original certificate in proof of their Date of Birth. In case of mismatch in the date of birth mentioned in the admit card and photo ID/Certificate brought in support of date of birth, the candidate will not be allowed to appear in the examination.
15.	In case of fake/ fabricated application/ registration by misusing any dignitaries name/ photo, such candidate will be held responsible for the same and liable for suitable legal action under IT act.
16.	Candidates should note that they are applying for combat Force and should participate in the recruitment process with due physical/mental preparation and will be fully responsible for any incident/accident occurring during any stage of recruitment. GOI/CRPF/Recruiting Centre will not be responsible for any such unforeseen incident/accident. Candidates will participate in recruitment at their own risk.

17.	Admit card for any stage of examination will not be sent by post. Therefore, candidates are advised to visit CRPF website http://www.crpf.gov.in for timely downloading of their admit cards.
18.	For any queries related to Admit Card of any stage of examination, candidates may contact concerned Recruitment Centre or Recruitment Branch, East Block No.7, Level-4, Sector-01, R.K. Puram, New Delhi helpline Number 011-26160255
19.	Appellate Authority for physical Standard Test will be the DIG of Group Centre of respective recruitment centre. If any candidate is not satisfied / do not agree with the decision of PST board, he/she may appeal to appellate authority through Presiding Officer only at concerned recruitment centre on same day. The decision of the appellate authority will be final and no further appeal or representation in this regard will be entertained thereafter.
20.	If a candidate deliberately make head injury (bulge/swelling) or keep tamarind on his head for taking benefit of height, such candidate will be debarred from the further process of recruitment.
21.	If a candidate scoring more than cut-off marks at any stage of the examination is not qualified for the subsequent stage/ final selection due to any reason, he/she must represent to the concerned Recruitment Centre within 05 days of the declaration of the result or 05 days prior to the conduct of next stage of the examination, whichever is earlier.
22.	If a candidate is finally selected and does not receive any correspondence from the CRPF within a period of 03 months after declaration of result, he/she must communicate immediately thereafter with the concerned recruitment centre.
23.	The candidates should bring two coloured print out of admit card at the time of each stage of examination. One copy of admit card is required to be handed over to the examination centre.
24.	Before proceeding to register your application, select name of post to be appeared during ASI(STENO) AND HC(M) – 2022 Examination. You must ensure that you have read and understood the eligibility criteria of the post and ensure about fulfilling all the eligibility conditions for the applied post. Later, at any stage of recruitment process, if it is found that you do not fulfill any of the eligibility conditions, or found guilty of suppressing any facts, your candidature for the examination will be cancelled by the Department.
25.	This Department will not be responsible for any consequences arising out of non acceptance of any correction/addition/deletion in any particular field in application form whatever the reasons may be.
26.	The candidates should clearly mention the post for which he/she is applying in the online application form.
27.	The appointment will be subject to the condition that the candidates declared medically fit as per laid down criteria and fulfilling all other required conditions.
28.	All the posts are combatised. Selected candidates will be sent for Basic training at any of the training institution/GC of the CRPF. The services of those who fail to complete the training successfully are liable to be terminated as per the Rules / Instructions issued on the subject by the Govt./Department from time to time.
29.	Final scrutiny of eligibility criteria with regards to age, educational qualification, caste, physical/medical standard etc. will be undertaken

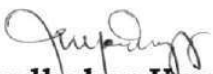
	at the time of DV/Medical Examination and also at the time of joining in the Force. Therefore, candidature of a candidate will be accepted only provisionally till joining the Force. At the time of medical examination/joining the Force when scrutiny is undertaken and if any claim made in application is not found substantiated, then the candidature will be cancelled and the decision of CRPF in this regard shall be final. Also after joining the Force, authenticity/ genuineness of DOB/Education/Caste/other requisite certificates will be got verified from concerned Board/ authority/ institution and in case of any discrepancy found at any stage, services of candidate concerned shall liable to be terminated without assigning any reasons.
30.	Any amendment to the advertisement or updates regarding recruitment and tests/result etc. will only be published on CRPF website www.crpf.gov.in .
31.	Relaxation in respective category will only be given to those cases where vacancies are available in the respective category for the applied post. If vacancies of the respective category are not available in the post and candidate is not taking relaxation of his category, he/she will be treated as UR category candidate. Where vacancy of ESM/EWS/OBC/SC/ST category is not available and candidate does not fulfill the criteria of UR category candidate, candidature of such candidates will be rejected at any stage. However, applications of Ex-Servicemen candidates will be accepted irrespective of their category or vacancy in particular category.
32.	BEWARE OF TOUTS. MONEY IS NOT CHARGED FOR RECRUITMENT IN CRPF. IF YOU HAVE PAID OR PROMISED TO PAY MONEY TO ANY ONE, YOU ARE BEING CHEATED & YOU ARE LOSING MONEY. IF ANYONE DEMANDS MONEY FOR GETTING YOU SELECTED, IMMEDIATELY INFORM THE PRESIDING OFFICER (PO) OF RECRUITMENT BOARD, IG/DIG OF CONCERNED RECRUITMENT CENTRE OR NEAREST POLICE STATION.


 (Sudhakar Upadhyay)
 IG (Estt.), Dte.

Annexure-I**PROCEDURE FOR ONLINE SUBMISSION OF APPLICATION****Steps to Apply:**

I	Candidates should have a valid personal e-mail ID & mobile number. It should be kept active during the entire recruitment process. Application sequence number, password & all other important communication/alerts will be sent on the same registered e-mail ID (please ensure that e-mail sent to this mail box is not redirected to your junk/spam folder).
II	Candidates should take utmost care to furnish the correct details while filling in the on-line application form. You can edit the information before submission of Step-I and Step-II. Once the form is submitted, it can't be edited.
III	The step by step process for submitting the application form is given below: Step-I: Registration of personal & contact details. Login ID and password will be sent to you through e-mail on registered e-mail ID. Step-II: Re-login and select the category and fill up the personal details, qualification details, upload photo & signature and submit "Recruitment Processing Charges" and examination fees, (if applicable) to be paid by all the candidates, irrespective of category, online via SBI MOPS through net banking/debit cards/credit cards/UPI.
IV	Application once submitted cannot be withdrawn and fee once paid will not be refunded in any case, neither shall be held reserved for any other recruitment nor selection process in future.
STEP-I Registration:	
a.	Candidates agreeing the terms & conditions may apply by clicking 'I Agree' checkbox given below and pressing the 'Start' button.
b.	The candidates should fill up all the desired information i.e. Personal Details, Contact Details, etc correctly.
c.	On completion of Step-I registration, a message will be received in candidate's registered email ID conveying his/her login ID (Application Sequence Number) & Password.
d.	The candidates has to log-out and log-in again (for Step-II) in order to fill up other details in application form.
STEP-II Completion of Application form:	
e.	After registration, candidate has to login and complete other details in application form like Personal Details, Qualification Details, and Declaration etc.
f.	Instructions regarding scanning of Photograph and Signature: Candidates should upload the scanned (digital) image of their photograph and signature as per the process given below. The applicant should note that only JPG/JPEG format is acceptable: i. Photograph image: • Coloured photo of size 35mm (width) x 45mm (height) not older than 03 months. Black & white photo will not be accepted. • Light background. Light grey/white is suggested. No patterns.

	• The face should cover 70-80% of the photo. The applicant should look straight at the camera with a normal expression. • Avoid uniforms of colours matching the background. • If the applicant wears optical glasses, then his/her eyes should be fully visible. • The size of the scanned image should be between 50-100 kb in JPG/JPEG format only. ii. Signature image: • The applicant has to sign on white paper with Black ink pen. • The signature must be signed only by the applicant and not by any other person. • Please scan the signature area only and not the entire page. • Size of file should be between 50-100 kb in JPG/JPEG format only.
g.	Once the application is submitted, candidates will be automatically redirected to SBI gateway to deposit the examination fee of Recruitment Processing Charges of INR 100 (if applicable) (plus Bank charges, if applicable) to be paid by all candidates, through Debit Card/Credit Card/Net Banking/UPI. Candidates may generate payment acknowledgement slip for future reference.
h.	Guidelines for remittance of fee are as under: • Post submission, the candidate will be re-directed to SBI payment gateway to make the online payment. • Kindly verify the details and make the payment for application fees via different payment modes. • Post successful online payment, candidate will be redirected to his/her application form.
i.	For the purpose of all future references, the candidates are advised to keep a printout of their application form after successful submission.
j.	For technical queries/clarifications relating the filling up of ON-LINE APPLICATION, please feel free to contact the helpdesk at Email: helpdesk.bharti@nic.in or phone No. 02261087529 (1000 to 1800 working days)


(Sudhakar Upadhyay)
IG (Estt.) Dte.

ANNEXURE- II**Form of Certificate for serving Defence Personnel**

I hereby certify that, according to the information available with me
(No.) _____ (Rank) _____ (Name)
_____ is due to complete the specified term of his
engagement with the Armed Forces on the (Date) _____.

Place:

(Signature of Commanding Officer)

Date:

Office Seal:

ANNEXURE-III**UNDERTAKING TO BE GIVEN BY AN EX-SERVICEMEN.**

I understand that, if selected on the basis of the recruitment/examination to which the application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the Appointing Authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen (Re-employment in Central Civil Services and Posts rules, 1979, as amended from time to time).

I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-Serviceman in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertakings, Autonomous Bodies/Statutory Bodies, Nationalized Banks, etc.) by availing of the concession of reservation of vacancies admissible to Ex-S.

I further submit the following information:

- a) Date of appointment in Armed Forces _____
- b) Date of discharge _____
- c) Length of service in Armed Forces _____
- d) My last Unit / Corps _____

(Signature of the Candidate)

Place:

Date:

FORMAT FOR SC/ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidate applying for appointment to posts under Government of India)

This is to certify that Shri/Shrimati/Kumari* _____
son/daughter of _____ of village/town/*
_____ in District/Division * _____ of the
State/Union Territory* _____

belongs to the Caste/Tribes _____ which is recognized as a
Scheduled Castes/Scheduled Tribes* under:

The Constitution (Scheduled Castes) order, 1950 _____

The Constitution (Scheduled Tribes) order, 1950 _____

The Constitution (Scheduled Castes) Union Territories order, 1951 *
_____ The Constitution (Scheduled Tribes) Union Territories Order,
1951* _____

As amended by the Scheduled Castes and Scheduled Tribes
Lists(Modification) order, 1956, the Bombay Reorganization Act, 1960 & the
Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970,
the North-Eastern Area(Reorganization) Act, 1971 and the Scheduled Castes
and Scheduled Tribes Order(Amendment) Act, 1976.

The Constitution (Jammu & Kashmir) Scheduled Castes Order,
1956 _____

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order,
1959 as amended by the Scheduled Castes and Scheduled Tribes order
(Amendment Act), 1976*.

The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962.

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@.

The Constitution (Puducherry) Scheduled Castes Order 1964@

The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @

The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@

The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @

The Constitution (Nagaland) Scheduled Tribes Order, 1970 @

The Constitution (Sikkim) Scheduled Castes Order 1978@

The Constitution (Sikkim) Scheduled Tribes Order 1978@
 The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@
 The Constitution (SC) orders (Amendment) Act, 1990@
 The Constitution (ST) orders (Amendment) Ordinance 1991@
 The Constitution (ST) orders (Second Amendment) Act, 1991@
 The Constitution (ST) orders (Amendment) Ordinance 1996

% 2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled tribes certificate issued to Shri/Shrimati _____ Father/mother

_____ of

Shri/Srimati/Kumari* _____ of village/town* _____

_____ in District/Division* _____ of the State/Union Territory* _____

_____ who belong to the Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____ dated _____.

% 3. Shri/Shrimati/Kumari _____ and /or* his/her family ordinarily reside(s) in village/town* _____ of _____ District/Division* _____ of the State/Union Territory of _____

Signature _____

** Designation _____

(with seal of office)

Place _____

Date _____

* Please delete the words which are not applicable

@ Please quote specific presidential order

% Delete the paragraph which is not applicable.

NOTE: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

**** List of authorities empowered to issue Caste/Tribe Certificates:**

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii) Revenue Officers not below the rank of Tehsildar.

(iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER. 33

ANNEXURE-V

(FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)

This is to certify that Shri/Smt./Kumari _____
 son/daughter of _____ of village/town
 _____ in District/Division _____
 in the State/Union Territory _____ belongs to the
 _____ Community which is recognized as a backward class
 under the Government of India, Ministry of Social Justice and
 Empowerments Resolution No. _____ dated
 _____. *. Shri/Smt./Kumari _____ and/or
 his/her family ordinarily reside(s) in the _____
 District/Division of the _____ State/Union Territory.
 This is also to certify that he/she does not belong to the persons/sections
 (Creamy Layer) mentioned in Column 3 of the Scheduled to the Government
 of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt
 (SCT) dated 8.9.1993**.

District Magistrate
 Deputy Commissioner etc.

Dated:

Seal:

* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate's is mentioned as OBC.

** As amended from time to time.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

ANNEXURE-VI

**FORM OF CERTIFICATE TO BE SUBMITTED BY THOSE CANDIDATES
WHO INTEND TO AVAIL RELAXATION IN HEIGHT OR CHEST
MEASUREMENT**

Certified that Shri _____ S/o Shri _____
_____ is permanent resident of village _____,
Tehsil/Taluka _____ District _____ of
_____ State.

2. It is further certified that:

* Candidates falling in the categories of Garhwalis, Kumaonis, Dogras, Marathas and candidates belonging to the States of Assam, Himachal Pradesh and Jammu & Kashmir.

* Candidates hailing from the North Eastern States of Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim & Tripura and candidates hailing from Gorkha Territorial Administration (GTA) comprising of the three Sub-Divisions of Darjeeling District namely Darjeeling, Kalimpong and Kurseong and includes the following "Mouzas" Sub-Division of these districts: (1)Lohagarh Tea Garden (2)Lohagarh Forest (3)Rangmohan(4)Barachenga (5)Panighata (6)ChotaAdalpur (7)Paharu (8)Sukna Forest (9)Sukna Part-I (10) Pantapati Forest-I (11)Mahanadi Forest (12)Champasari Forest (13)SalbariChhat Part-II (14)Sitong Forest (15)Sivoke Hill Forest (16)Sivoke Forest (17) ChhotaChenga (18) Nipania.

* He / she belong to Scheduled Tribe.

Signature

District Magistrate / Sub-Division
Magistrate / Tehsildar

Date:

Place:

* Delete whichever is not applicable.

Annexure-VII

Government of.....
(Name & Address of the authority issuing the certificate)

**INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY
ECONOMICALLY WEAKER SECTIONS**

Certificate No.....

Date.....

VALID FOR THE YEAR.....

This is to certify that Shri/Smt./ Kumari.....
son/daughter/wife ofpermanent resident
of..... Village/Street..... Post Office
..... District in the State/Union Territory
..... Pin Code.....whose photograph is attested
below belongs to Economically Weaker Sections, since the gross annual
Income* of his/her family** is below Rs 8 lakh (Rupees Eight Lakh only) for
the financial year His/her family does not own or possess any
of the following assets *** :

- I. 5 acres of agricultural land and above.
- II. Residential flat of 1000 sqft and above.
- III. Residential plot of 100 sq yards and above in notified municipalities.
- IV. Residential plot of 200 sq yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari..... belongs to the
..... caste which is not recognized as a Scheduled Caste,
Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office.....

Name.....

Designation.....

Recent
Passport
size attested
photograph
of the
applicant.

* Note.1 : Income covered all sources ie salary, agriculture, business, profession, etc.

** Note.2 : The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age

of 18 years as also his/her spouse and children below the age of 18 years.

***Note.3 : The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

Note.4 : **List of authorities empowered to issue income and assets certificate:**

District Magistrate/Additional District
Magistrate/Collector/Deputy Commissioner /Additional
Deputy Commissioner/Dy. Collector/Ist Class Stipendiary
Magistrate /Sub-Divisional Magistrate/Extra-Assistant
Commissioner/Taluka Magistrate/Executive Magistrate; or,
Chief Presidency Magistrate/Additional Chief Presidency
Magistrate/Presidency Magistrate; or,
Revenue Officers not below the rank of Tehsildar; or,
Sub-Divisional Officers of the area where the candidate and/or
his family normally resides.

Annexure-VIII

FOR OFFICIAL USE ONLY

ASI (STENO) AND HC(M) EXAMINATION 2022**FORM NO. CAPFs/RANK (CADRE)/1 MEMORANDUM UNFIT**

Subject : **Review Medical Examination of Candidates found to be UNFIT in DME for the post of _____(Rank) in Central Reserve Police Force (CRPF).**

Mr/Ms _____ Roll No. _____ is hereby informed that he/she has been medically examined for recruitment to the post of _____ (Rank) in CRPF on _____ at _____ and found UNFIT due to the reasons mentioned below :-

- i)
- ii)
- iii)
- iv)

2. You are hereby informed that you can apply for Review Medical Examination (RME) by signing on the consent form below. RME will be conducted on _____ for which you are required to report at _____ hours.

Date :

Signature of Medical Officer

Centre -

Name

Stamp

Counter signature of the Presiding Officer with seal

Result of Medical Examination received.

Name & Signature of the candidate

FOR USE OF CANDIDATE ONLY

To

The Presiding Officer of Recruitment Board

Subject : APPLICATION FOR REVIEW MEDICAL EXAMINATION.

Sir,

I hereby convey my consent for undergoing Review Medical Examination.

Place : _____

Date : _____

Signature _____

Name _____

Roll No. _____

(.....)

Signature of the Presiding Officer with seal

Declaration/undertaking – for OBC candidates only

I, _____ son/daughter of Shri _____ resident of Village/town/city _____ district _____ state hereby declare that I belong to the _____ community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No. 36012/22/93-Estt. (SCT), dated 8/9/1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in Column 3 of the Scheduled to the above referred Office Memorandum, dated 8/9/1993, which is modified vide Department of Personnel and Training Office memorandum No. 36033/3/2004-Estt.(Res.) dated 9/3/2004.

Signature of the Candidate

Place :

Date :

- Declaration/undertaking not signed by candidate will be rejected.